

# REGULAR BOARD OF DIRECTOR'S MEETING

McIntosh County Rural Water District #13

Henryetta, Oklahoma

February 13, 2023 – 7:00pm

DIRECTORS PRESENT: Vincent Williams, Chairman  
Stretch May, Secretary/Treasurer  
R. Wyatt Secor, Director  
Brock Barber, Director

DIRECTORS ABSENT: David Berry, Vice-Chairman

OTHERS PRESENT: Rhonda Roberts      Jamie Long  
Scott Gillin                      Trevor McCormack

## 1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:00 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on February 10, 2023.

## 2. Roll Call

All directors were present except for David Berry.

## 3. Consent Agenda

- a. *Approval of the Minutes of the January 09, 2022 Regular Meeting*
- b. *Consideration of and Possible Action on Financial Reports for Period Ending January 31, 2023. The Board reviewed the Financial Reports for the period ending January 31, 2023 attached hereto.*
- c. *O.W.R.B. Monthly Operating Statement –1/1/23 to 1/31/23*
- d. *Consideration of and Possible Action on Field Manager's Report for January, 2023.*
- e. *Consideration of and Possible Action on Office Manager's Report for January, 2023*

Discussion: Mr. Williams asked if everyone had a chance to look over the Consent Agenda? Asked if there was any item in the consent again that the members wanted to talk about. If not, we need a motion.

Action Taken: Mr. May made a motion to approve the consent agenda as presented. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, and Williams. Nay votes: none. Motion carried.

## 4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. New Membership- Donald Norris & Lisa Norris – Acct. #730
- b. Payment Plan – Ethan Berry – Acct. #98
- c. Payment Plan –Rick & Vanessa Knight– Acct. #106
- d. Payment Plan – Josephine Wright Estate c/o David Wright/Linda Wright – Acct. #497
- e. Payment Plan – Cleo Henry – Acct. #490

Discussion: Mr. Williams stated that there is a bunch on there this time. Rhonda replied yes. Mr. Williams ask if everything was taken care of and in order. Her response was yes sir everything is in order. She said that a couple were big and a couple were small. They just needed help. Mr. Williams said we need a motion.

Action taken: Mr. May made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures and Payment Plans as presented. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, and Williams. Nay votes: none. Motion carried.

5. Personal Appearances

None.

6. Consideration of and Possible Action on ODOT – State Job No. 33845 (4) UTILITIES: Utility Relocation for Widening, Resurfacing and Bridges, SH-84, Okfuskee County, OK Field Meeting #1

Discussion/Consideration: Rhonda explained to the Board Members that this Item has been tabled several times. It should be discussion only for Scott to update you all on the progress. Mr. Gillian told them that he has visited with Myers and Associates and told them that ODOT said that we would have to move our lines at our expense. Mr. Myers said that they would be wrong. ODOT would have to pay for the relocating of the lines 100% because of the bills that the state has passed. Scott told him that everything that ODOT has sent to him he has sent to Mr. Myers. Mr. Myers said OK I'll look at them. So that's where we are at. Mr. May said so we do not have to pay for it? "Right" Scott replied. Mr. May asked why the relocation of the lines. Is it because they are putting a new bridge in and Scott said yes. Mr. Williams asked if we need to keep this on the agenda and Mr. May said that we should until this is resolved.

Action taken: Mr. May made the motion to approve Table this item until next meeting so that we may have updated information. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, and Williams. Nay votes: May. Motion carried.

7. Consideration of and Possible Action on Attending the 53<sup>rd</sup> ORWA Annual Conference April 19-21, 2023

Discussion: Rhonda informed the Board that this training will be in Tulsa. Everyone has their training hours except for the Chairman and she tried to get the closest one and it was Tulsa and Haskell. Scott will be going to the Haskell Training on March 21. Rhonda explained that if Mr. Williams chose to attend the Tulsa Training that he could get all his training hours. Rhonda stated that she would also like to send Trevor to the Tulsa Training so that he could also get his training hours. Scott and Trevor will also get training hours for the Lead and Copper on March 23, 2023.

Action taken: Mr. May made the motion to send the individuals that have decided that they would like to attend this Training Conference. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, and Williams. Nay votes: none. Motion carried.

8. Consideration of and Possible Action on Changing our AT&T Telephone Service to Telephone Connections (Internet Service)

Discussion: Mr. Williams asked "So are you going to take the phone completely out"? Rhonda answered, If you all noticed that there is a phone on the computer desk. It is connected to our internet. This internet phone system is good because if the internet goes down, we will have an app on our phones that allows us to still answer calls and conduct business without it giving out our own personnel numbers. It will show up as the district's number because it will be converted over allowing us to keep our same number. Right now, with the AT&T phones we have been out of service for weeks at a time. Jamie has called to request a work order to fix our phones and using her own cell phone has been on hold for hours at a time. Sometimes getting someone that has been rude and nasty to her. Thus, also making our members upset that they cannot reach us to pay their water bill. If we went to a training, we could still answer the phone. It also allows us to answer the phone even when one of us is on the phone. We both could be on the phone at the same time. We will still be able to fax using our same fax number except we have to fax in a different way.

Action taken: Mr. May made the motion to Discontinue AT&T phone service and get Telephone Connections (Internet Service) for our phone service. Seconded by Mr. Secor. Aye votes; Secor, Barber, May, and Williams. Nay votes: none. Motion carried.

9. Consideration of and Possible Action on Receipt of Permit Exception No. WLSCOO32141066 One Single Family Residence Along N 5393 Road and Near Dustin Cemetery PWSID No. OK2005603 Dated: 12/16/2014

Discussion/Consideration: Mr. Williams asked what's this about? Rhonda explained that she believed that the NEW DEQ guy had more down time on his hands and wanted to stay busy that he went all the way back to 2014 and found that the permit for such project has never been paid. Mr. Chairman received a letter and it gave steps to get this permit paid and to get into compliance. After we followed the steps and a check was sent we received a letter and a permit for the above. It stated that we would have to put it on the agenda so that it would be of permanent record.

Action taken: Mr. May made the motion to approve the Receipt of the above # 9 Item Permit from the DEQ for Permanent record. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, and Williams. Nay votes: May. Motion carried.

13. New Business

Discussion: Mr. Williams said that he had something for new business. So, I had a couple of people call me about their meter and I called you Scott and asked you to go check their meter. So, what it was they said that their water bill was kind of high. So I told them that I would call Scott and he would take care of it. I told them that next time to call the number at the office or what number is giving on the phone system because that was the "Hot Line". I don't know how you two managers handle that. Weather you (Rhonda) take the calls or Scott who takes the messages. I would like for you all to start writing down the messages and if you can handle them Rhonda then handle them if not give the written message or work order to Scott and let him take care of it. They shouldn't be calling us the Board Members for something like this. Rhonda and Scott said yes sir. Mr. May said that sometimes people call the easiest way. Mr. Williams said yes and sometimes men wants to talk to a man and women wants to talk to a woman. Just work together. Is there anything else.

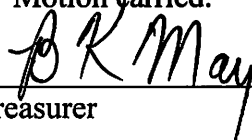
Rhonda said yes there is. ORWB said that there would be enough money in or reserve account to pay off our loan in September of 2023. She would need to know by March 1<sup>st</sup>. This is just a question and really doesn't need to be voted on but if I wanted to put it on the March 13, 2023 agenda I could do so. I told her I would so that I can have record of it. Kretchen asked if I would ask the Board if they wanted to do this or I could answer. I said I would pay it off but I would let the board know. So, it would be documented. If we did, I would call them and let her know and she would get everything in order and to continue paying like I normally do. Mr. Barber asked so do they hang on to the money then pay it and Mr. May said yes, they hang on to the money and pay twice a year. She also said that she would let me know what steps to take next.

So, I have one more thing. Jamie and I have applied for a Grant who uses a point system and I'm sorry to say that we didn't get it. They showed more of a need than we did. We have watched a Webinar to help us find something that we could get. However, we are still looking and working to obtain other Grants. Just to let you know what we are doing. Scott told me that Myers would help us obtain something.

14. Adjournment

Action Taken: Mr. Secor made a motion to adjourn the meeting at 7:36 p.m.; seconded by Mr. Barber; Aye votes; Secor, Barber, May and Williams. Nay votes: none. Motion carried.

  
Vice Chairman

  
Secretary/Treasurer