

REGULAR BOARD OF DIRECTOR'S MEETING

McIntosh County Rural Water District #13

Henryetta, Oklahoma

March 13, 2023 – 7:00pm

DIRECTORS PRESENT: David Berry, Vice-Chairman
Stretch May, Secretary/Treasurer
R. Wyatt Secor, Director
Brock Barber, Director

DIRECTORS ABSENT: Vincent Williams, Chairman

OTHERS PRESENT: Rhonda Roberts Jamie Long
Scott Gillin

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Vice-Chairman of the Board at 7:13 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on March 10, 2023.

2. Roll Call

All directors were present except for Vincent Williams.

3. Consent Agenda

- a. *Approval of the Minutes of the February 13, 2022 Regular Meeting*
- b. *Consideration of and Possible Action on Financial Reports for Period Ending February 28, 2023. The Board reviewed the Financial Reports for the period ending February 28, 2023 attached hereto.*
- c. *O.W.R.B. Monthly Operating Statement –2/1/23 to 2/28/23*
- d. *Consideration of and Possible Action on Field Manager's Report for February, 2023.*
- e. *Consideration of and Possible Action on Office Manager's Report for February, 2023*

Discussion: Mr. Berry asked if everyone had a chance to look over the Consent Agenda? Asked if there was any item in the consent again that the members wanted to talk about. If not, we need a motion

Action Taken: Mr. May asked to remove item b. (Financial Reports) from the consent agenda and made a motion to approve items a-c-d-e as presented. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, and Berry. Nay votes: none. Motion carried.

Discussion: Mr. May stated that, "I'm just curious about the cash flow reports. There are several of them. They are very confusing! On some of the reports Mr. May questioned the dates of the reports. He thought that we changed from Fiscal year to calendar year. Rhonda explained to the board that it was only the meeting scheduled with the Court Clerk that was changed. We still have to go by fiscal year. All the reports are done by the month of report and by the said month until the end of the fiscal year. The accrual accounting method of our account system has to start at the beginning of our new fiscal year. It was too late to change it once it was decided to go ahead with it. We will be starting the accrual on November 1, 2023. Jamie had talked to Sequoyah and the auditor and this was their suggestion. Mr. May thought that the months of November and December, 2022 was put into the last fiscal year. Jamie and Rhonda explained that it was not, it was only the schedule. Jamie explained that we were only changing the process not the time line.

Mr. May said that on the INC/EXP page there is not any totals in the column for Actual of the financial reports. Rhonda told him that she didn't realize that the column was blank. It could have been a computer glitch. Jamie explained that before Rhonda ran the reports that Sequoyah updated the computer and may have been something that made it not print. We are going to check it out and fix it. But for the whole year there was totals on the Actual column. Mr. May said that the reports are confusing because there is 8 or 9 different pages to look at. Mr. May said that he would take more time going over this and he may be able to understand it better. Mr. May said that the numbers seem to be lower than usually. Rhonda said that she would check on the reports from other Districts to see what reports they give to their Board.

Another part of the reports was the Water Loss. Mr. May asked Scott if this was because of the leak at Tiger Mountain. Scott replied that they had two breaks on two-inch lines. The lines were pulled apart about a 1/4 to an inch. Glued together. It was coming off a four inch main through a jungle to Tiger Mountain Ranch. We actually found two huge breaks and got them fixed. Mr. May suggested putting in a check meter there. Scott informed him that it would take about a mile walk just to read it and that the beavers have dams set up all in the area.

Action Taken: Mr. May made a motion to approve item b. (Financial Reports) of the consent agenda as presented. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, and Berry. Nay votes: none. Motion carried.

4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. Payment Plan – Charles &/or Chris Akin – Acct. #402
- b. Membership Reinstatement – Robert Taylor Estate – Acct. #661
- c. New Membership – Nick &/or Jennie Baker – Acct. #731

Discussion: Mr. Berry ask if everything was taken care of and in order. Rhonda's response was yes sir everything is in order. We are also adding item b-c to the agenda tonight at the Board Meeting because they were completed after the agenda was made.

Action taken: Mr. May made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures and Payment Plans as presented with the addition of b and c. Seconded by Mr. Barber; Aye votes; Secor, Barber, May, and Berry. Nay votes: none. Motion carried.

5. Personal Appearances

None.

6. Consideration of and Possible Action on ODOT – State Job No. 33845 (4) UTILITIES: Utility Relocation for Widening, Resurfacing and Bridges, SH-84, Okfuskee County, OK Field Meeting #1

Discussion/Consideration: Scott informed the Board that when it went to Myers Engineering and he told ODOT that they would be paying for the relocating of the lines, ODOT said that the lines looked good right where their at. We think we will just leave it there. So, Scott signed off on it and sent it back to them.

Action taken: Mr. May made the motion to accept and approve that Scott informed the Board ODOT has said that we do not have to relocate the water line on the Bridge Project. The Board of Directors assume that we are done. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, and Berry. Nay votes: May. Motion carried.

7. Consideration of and Possible Action on Paying the ORWB Loan Off Early on September 2023

Discussion: None. Was discussed last month.

Action taken: Mr. May made the motion that we agree to pay the ORWB Loan off early in September 2023. Seconded by Mr. Barber; Aye votes; Secor, Barber, May, and Berry. Nay votes: none. Motion carried.

8. Consideration of and Possible Action on Funding Options (IHS, CWSRF, DWSRF)

Discussion: Rhonda explained to the Board that she had talked to Scott about new meters. He told her that Myers Engineering said that he could possibly help with the purchasing of the meters. After that conversation, Bill Myers called me and was asking things for Scott. I just asked him about the meters. He directed Allan Brooks to call me about the project list and said that that is what they do. They write grants for Water districts. He went over a budget with me the dos and don'ts. He said that they were eager to get started and waiting for the Board approval. They will be able to seek funding from two sources and maybe IHS could give what they couldn't get. He said that he figured IHS part would be about \$30 to \$40 thousand dollars. If they didn't would you all consider paying your loan off even early than September and getting a loan for the remaining balance. Rhonda told him we were trying to stay away from taking a loan out. Mr. May said it could possibly be taken out of our depreciation account. This will free up IHS monies for a project that Scott and Rhonda talked about. It consisted of 16 miles of water lines that really needs to be replaced. If we could do both it would be wonderful for our district. David replied that the IHS could possibly help pay for the other project. He would check to see if they can and to hold off. We would have to get another engineer to do another project (16 miles of water lines) For IHS to do the project. David will see what he could find out and let us know on our next meeting. We would love to get these projects done while we can.

Action taken: Mr. May made the motion to table this item for more information and discussion and for Rhonda to work on our behalf if something arises that needs approved because she knows what our intentions are. Seconded by Mr. Barber. Aye votes; Secor, Barber, May, and Berry. Nay votes: none. Motion carried.

13. New Business

Discussion: Mr. May just wanted to inform the Board that he had met a woman who's a retired Court Deputy. She now works for a Lawyer who handles lawsuits for water districts in Oklahoma. He said that if we see a time that we need them we need to bite the bullet and use them for members that are using water illegally. This is just for our information.

14. Adjournment

Action Taken: Mr. Secor made a motion to adjourn the meeting at 8:01 p.m.; seconded by Mr. May; Aye votes; Secor, Barber, May and Berry. Nay votes: none. Motion carried.



Chairman



Secretary/Treasurer