

REGULAR BOARD OF DIRECTOR'S MEETING

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 14, 2023 – 7:00pm

DIRECTORS PRESENT: Vincent Williams, Chairman
David Berry, Vice-Chairman
Stretch May, Secretary/Treasurer
R. Wyatt Secor, Director

DIRECTORS ABSENT: Brock Barber, Director

OTHERS PRESENT: Rhonda Roberts Jamie Long
Scott Gillin Trevor McCormack

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:01 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on August 11, 2023.

2. Roll Call

All directors were present except for Brock Barber

3. Consent Agenda

- a. *Approval of the Minutes of the July 10, 2023 Regular Meeting Minutes*
- b. *Consideration of and Possible Action on Financial Reports for Period Ending July 31, 2023.*
The Board reviewed the Financial Reports for the period ending July 31, 2023 attached hereto.
- c. *O.W.R.B. Monthly Operating Statement –7/1/23 to 7/31/23*
- d. *Consideration of and Possible Action on Field Manager's Report for July, 2023.*
- e. *Consideration of and Possible Action on Office Manager's Report for July, 2023*

Discussion: Mr. Williams asked if everyone had a chance to look over the Consent Agenda? Asked if there was any item in the consent agenda that the members wanted to talk about. If not, we need a motion

Action Taken: Mr. Berry made a motion to approve the consent agenda as presented. Seconded by Mr. Secor. Aye votes: Secor, May, Berry and Williams. Nay votes: none. Motion carried.

4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. **New Membership – John &/or Lannetta McCaslin – Acct. #637**

Discussion: Mr. Williams ask if everything was taken care of and in order. Rhonda's response was yes sir everything is in order.

Action taken: Mr. Berry made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans as presented. Seconded by Mr. Secor; Aye votes; Secor, May, Berry and Williams. Nay votes: none. Motion carried.

5. Personal Appearance – Limited to three Minutes - None

Discussion: None.
Action taken: None

6. Consideration of and Possible Action on Approving the 2022-2023 Audit Engagement Letter from Bledsoe, Hewett & Gullekson

Discussion: Rhonda informed the Board that she has received the 2022-2023 Audit Engagement Letter from Bledsoe, Hewett & Gullekson and it needs to be voted on if they would like to use them again this year. The Letter will also need to be signed and sent back to them. Once they receive it, they will schedule a date with us to come and start working on our 2022-2023 Audit. Mr. May asked if the price went up? I told them that I didn't look for it to be too much higher and or lower because of their hourly rate and expenses. I believe it should be less this year from last year because last year was the hardest one. Everything will not 'exceed \$4,000 is standard language.

Action taken: Mr. May made the motion to accept Bledsoe, Hewett & Gullekson to conduct our 2022-2023 Audit. Seconded by Mr. Secor; Aye votes; Secor, May, Berry and Williams. Nay votes: none. Motion carried.

7. Consideration of and Possible Action on Attending the ORWA Fall Conference September 13-15, 2023

Discussion: Rhonda asked if anyone would like to attend the ORWA Fall Conference. The Chairman said that he needed to. Vice-Chairman said he'd like to go. He also said that he would have to get back with me.

Action taken: Mr. May made the motion to Approve Board members who wants to attend the ORWA Fall Conference as presented. Seconded by Mr. Secor. Aye votes; Secor, May, Berry and Williams. Nay votes: none. Motion carried.

8. Consideration of and Possible Action on Settlement Offer on the District's Civil Suit

Discussion: Rhonda informed the Board that the defendant of the Civil case had their lawyer to offer a settlement offer of \$50,000.00 to settle this lawsuit in exchange for a complete release. He also made it very clear that the defendant is financially unable to pay the full amount sued for. The total would be divided between the ORWAAG Insurance and the District. However, we would not know how the split would be between the two entities. Mr. May asked what is the balance owed to the district? Rhonda informed them that the balance was \$78,269.44 and \$52,500 to ORWAAG. The Plaintiffs lawyer will be getting in touch with ORWAAG and the District on how to precede. I'm asking you how do I respond to the lawyer. Mr. May would like for them to get a lump sum and then garnish their check. We want \$78,269.44. The Chairman said that the McIntosh County Rural Water District #13 would like to have all their money back and that is \$78,269.44. The Defendant told the Board once that they would pay all the money back so we will hold them to their word.

Action taken: Mr. May made the motion to Not Accept the Settlement Offer on the District's Civil Suit. Seconded by Mr. Secor. Aye votes; Secor, May, Berry and Williams. Nay votes: none. Motion carried.

9. Executive Session: Water Loss with Field Manager

Discussion: Mr. Berry made the motion to convene to Executive Session at 7:24. Seconded by Mr. Secor. Aye votes; Secor, May, Berry and Williams. Nay votes: none. Motion carried.

Mr. Berry made the motion to re-convene to Regular Board Meeting at 8:04. Seconded by Mr. Secor. Aye votes; Secor, May, Berry and Williams. Nay votes: none. Motion carried.

10. Consideration of and Possible Action on Water Loss

Discussion: Mr. May said that they discussed the water loss with Scott and about the meters. He said that Scott did find a major leak that they had fixed. Which would make the water loss go down some. We would like for Scott to prioritize in getting the check meters in so that we can get Sequoyah down here and see what part of the system has the most water loss. This way Scott will have a narrow margin to look for leaks.

Action taken: Mr. May made the motion to Table Action on Water Loss so that we can see where Scotts at on the Check Meters on next month's agenda. Seconded by Mr. Berry. Aye votes; Secor, May, Berry and Williams. Nay votes: none. Motion carried.

11. New Business

Discussion: Scott gave an update on the DEQ Injector Project. The DEQ would not accept the engineers plans for the Injector Project and sent it back to the Engineering giving them 180 days to submit something that works. Scott has talked to the Engineers and said that we do not want to wait 180 days to get this project going. They assured Scott that they were working on it and that we should have something by the weeks end. He will keep the Board updated on the progress.

12. Adjournment

Action Taken: Mr. Secor made a motion to adjourn the meeting at 8:13 p.m.; seconded by Mr. Berry; Aye votes; Secor, May, Berry and Williams. Nay votes: none. Motion carried.



Chairman



Vice-Chairman