

# REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

January 08, 2024 – 7:00pm

DIRECTORS PRESENT: Vincent Williams, Chairman  
David Berry, Vice-Chairman  
Stretch May, Secretary/Treasurer  
Brock Barber, Director  
R. Wyatt Secor, Director

DIRECTORS ABSENT: None

OTHERS PRESENT: Rhonda Roberts      Jamie Long  
Trevor McCormack

## 1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:01 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on December 08, 2023.

## 2. Roll Call

All directors were present.

## 3. Consent Agenda

- a. *Approval of the Minutes of the December 11, 2023 Regular Meeting Minutes*
- b. *Consideration of and Possible Action on Financial Reports for Period Ending December 31, 2023. The Board reviewed the Financial Reports for the period ending December 31, 2023 attached hereto.*
- c. *O.W.R.B. Monthly Operating Statement –12/1/23 to 12/31/23*
- d. *Consideration of and Possible Action on Field Manager's Report for December, 2023.*
- e. *Consideration of and Possible Action on Office Manager's Report for December, 2023*

Discussion: Mr. Williams asked if everyone had a chance to look over the Consent Agenda? Asked if there was any item in the consent again that the members wanted to talk about. Mr. Williams also said that the Water Loss is down, which is always good to see. If nothing else, we need a motion.

Action Taken: Mr. Berry made a motion to approve the consent agenda as presented. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

## 4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. New Membership – Cassidy &/or Angel Boales – Acct. #706
- b. New Membership – Linda &/or Gary Coker – Acct. #734
- c. New Membership – Selvidge Family Properties, LLC – Acct. #735
- d. Transfer – Ryan Robertson to George G. &/or Stephanie L. Gray – Acct. #547
- e. Payment Plan – S & J Spa, LLC (Allan Wang) – Acct. #311
- f. Payment Plan – Arbeka Ceremonial Ground (Angie Nunnally) – Acct. #171
- g. Payment Plan -Timothy Fowler (Eric Fowler) – Acct. #705

Discussion: Mr. Williams asked if everything was taken care of and in order. Rhonda's response was yes sir everything is in order.

Action taken: Mr. May made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans as presented. Seconded by Mr. Secor; Aye votes: Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

5. Personal Appearance – Limited to three Minutes – None.

Discussion: None.

Action taken: None.

6. Consideration of and Possible Action on 2023 Year-End Audit Review

Discussion: Rhonda said "Just to give you all a little insight", We did ask Chris the Auditor to come tonight and he could not make it. However, he will be able to make it to the Annual Meeting. I would ask that you all look over your Audit reports and maybe you could ask him any question that you may have. With everything that we read we made a good report. There was not one thing that was bad in the report. There were no disagreements with the employees with this Audit. This was the true Audit beginning of the new administration. Mr. Williams said Good Job to you all.

Action taken: Mr. May made the motion to Accept the 2023 Year-End Audit Review as presented. Seconded by Mr. Berry; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

7. Consideration of and Possible Action on Update of Pending Court Case

Discussion: Rhonda said that there was a date of January 18, 2024 which was to be a pre trial conference. I called Jerry Pignato, Lawyer for ORWAAG, and asked if anyone from the McIntosh RWD #13 needed to be in attendance at this meeting. He replied that many times no client comes. Matter of fact the majority of the time it is conducted in the Judges Chambers with just the Judge and the lawyers. He said that he promised to report to the district as soon as the hearing is over. He said that if we have any more question let him know. Mr. May didn't really care for that. Rhonda said that its at McIntosh County Court house on January 18, 2024 at 10:00 if anyone would like to go.

Action taken: Mr. May made the motion to Table any action on the Update of Pending Court Case to consider what the results are at the next board meeting. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

8. Consideration of and Possible Action on Update on the Adjoining Property

Discussion: Jamie and I tried calling people and talking to people to see if they knew how to get in touch with the Stetsons. But we had no luck. Jamie went online and found that Mr. Stetson had passed last year and then she found the son. We had no way of contacting him until Jamie found someone that knew him and asked to call us. He did and I asked him if his parents would sell the district the adjoining land. The son said that he would ask his mother and get back in touch with us. There was a little more to this line item that you all wanted me to check into. I called around and found what the sales man called a Budget Box. He gave me the address and said that he recommended that before you buy one come up and look at them so you would know what you needed and wanted. The storage containers run between \$2,400 - \$4,800. Some that is brand new and some that are used. They have some in Tulsa and McAlester. There are more but the one I talked to was named Budget Box. Mr. May said that he would like to get the storage containers. We would also like to check out the purchase of the land. There are hurdles that need

to be fixed whatever is decided but we need to have all the options considered first. Someone needs to go look at the storage containers. Mr. Williams said that he would.

Action taken: Mr. May made the motion to Table any action on the Update of the Adjoining Property until the next Board Meeting. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

#### 9. Consideration of and Possible Action on Hiring a New Employee

Discussion: This was put in motion because we didn't know when Scott was going to get to come back. We never in our wildest dreams thought that he would pass. This position is going to be just an employee and not a water manager. Mr. May said at this point it could be either. May asked Trevor what he thought. Trevor said that he would step up and do his very best. Until we get a person with a C Lab License, we are going to get to use Johnny Goodman and his C Lab license on a contract bases. We can use him for at least a year. We need to specify what employee title we are wanted to hire. Mr. Williams want to hire this Field Operator not a manager right now. We want to have three employees in the field. One Manager and two Field Operators. We don't want to be in this situation again where we just have one in the field. Mr. May said that he did not want to have three. Mr. Berry said that we need to hire right now a manager and a Field Operator. We want to hire at the emergency meeting a manager when we have the meeting for Scott's final pay. Mr. May said that he feels that we need to do one at a time.

Action taken: Mr. Berry made the motion to Hiring a New Employee (Field Operator). Seconded by Mr. Secor. Aye votes; Secor, Barber, Berry and Williams. Nay votes: Mr. May. Motion carried.

#### 10. New Business

Discussion: Hiring a Field Manager – Compensation Mr. Gillin with Scott's Leave and comp time. Comp time will be paid for regular time. Schedule an Emergence Meeting for this. Let them know what the date will be. Monetary donation for Mrs. Gillin. Mr. Williams said that he just going to let everyone know that he spoke with Rocky Kissee about the open positions. He said that Rocky would be interested in one or the other. He would give up his business. The benefits for us are that he already knows our system. He has worked since he was nine with JoBe Diggins putting our meters and line work and he knows where most are. Trevor asked if Rocky had his license and Mr. Williams said, "I do not know if he has his license or not". We need to go with Robert's Rule of Order on this emergency meeting. We also received calls from other vendors to donate to a fund for Scott. Mr. Williams said to check with the auditor to make sure we are legal with the wording and how much we can give. Mr. Secor asked how long was he employed here. Rhonda went to check and found that he was here for 10 years. Rhonda said that Bud Welch called and said that he was thinking about you all and wishes you the best. Stretch asked how he was doing and Rhonda said that he was doing good.

#### 11. Adjournment

Action Taken: Mr. Berry made a motion to adjourn the meeting at 8:10 p.m.; seconded by Mr. Secor; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.



Chairman



Secretary/Treasurer