

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

February 12, 2024 – 7:00pm

DIRECTORS PRESENT: Vincent Williams, Chairman
David Berry, Vice-Chairman
Stretch May, Secretary/Treasurer
Brock Barber, Director
R. Wyatt Secor, Director

DIRECTORS ABSENT: None

OTHERS PRESENT: Rhonda Roberts Rocky Kisse
Trevor McCormack Blake VanDorpe

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:00 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on February 09, 2024.

2. Roll Call

All directors were present.

3. Consent Agenda

- a. Approval of the January 08,2024 Regular Meeting Minutes – 01/10/2024 – 2/01/2024 Emergency Board Meeting Minutes
- b. *Consideration of and Possible Action on Financial Reports for Period Ending January 31, 2024. The Board reviewed the Financial Reports for the period ending January 31, 2024 attached hereto.*
- c. *O.W.R.B. Monthly Operating Statement –01/1/24 to 01/31/24*
- d. *Consideration of and Possible Action on Field Manager's Report for January, 2024.*
- e. *Consideration of and Possible Action on Office Manager's Report for January, 2024*

Discussion: Mr. Williams asked if everyone had a chance to look over the Consent Agenda? Asked if there was any item in the Consent Agenda that the members wanted to talk about. If nothing else, we need a motion.

Action Taken: Mr. Berry made a motion to approve the consent agenda as presented. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. New Membership – Jacob &/or Paige Crabb – Acct. #726
- b. Transfer – Gary Gray to – George Jeremy Gray - Acct. #327
- c. Membership Reinstatement – Glenda Jimsey Estate c/o Christopher Osban – Acct. #244
- d. Membership Reinstatement – Robert Taylor Estate c/o Christine Woodruff – Acct. #661
- e. Payment Plan – Beverly Suzanne Henry – Acct. #491
- f. Payment Plan – Wallace Gambler – Acct. #292 (Was added at the Board Meeting)

Discussion: Mr. Williams asked if everything was taken care of and in order. Rhonda's response was yes sir everything is in order. I also need to add Wallace Gambler, Acct. #292 as item f for a payment plan.

Action taken: Mr. Berry made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans as presented with the addition of the Payment Plan. Seconded by Mr. Secor; Aye votes: Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

5. Personal Appearance – Limited to three Minutes – None.

Discussion: None.

Action taken: None.

6. Consideration of and Possible Action on Approving Bids Submitted by Myers Engineering

Discussion: Rhonda explained to the Board members that Myer's had advertised for seal bids for the upgrade project. They opened the bids on February 9, 2024. Yall will need to Approve or disapprove the recommended bids that they picked. The gentleman that won the meter bids came to introduce himself and to show what kind of meters he has and how they operate. His name is Blake VanDorpe with UTS. They Board gave him time to demonstrate.

Action taken: Mr. Berry made the motion to Approve Bids Submitted by Myers Engineering with the exception on the change order of the meters that were added as presented. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

7. Consideration of and Possible Action on Regarding Proposed Oklahoma Water Resource Board Financial Assistance Program Loan

Discussion: Rhonda informed the Board that she had talked with Andrew with IHS and he said that the scope of work for the new line extension has not even been put into their system yet. The project in their system is this big one right now. So, if we were going to get funding for that line extension, he wouldn't be able to do it until 2025. So, if we agreed to take out this loan now, we wouldn't have IHS's help or we will be sitting on \$1,200,000.00. I would encourage the board to wait to secure funding for that project and maybe the interest rate will go down also.

Action taken: Mr. May made the motion to not borrow any more money at this time. Seconded by Mr. Berry; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

8. Consideration of and Possible Action on Trevor McCormack to Adress the Board

Discussion: Treavor said that he would make it fast because he was going to ask for a raise. Chairman requested to go into executive session. Chairman asked for a motion.

Action taken: Mr. May made a motion to go into executive session at 8:13 p.m. Seconded by Mr. Berry; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

Action taken: Mr. Berry made to go back into Regular at 8:47 p.m. session. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

Discussion: Chairman said that Trevor McCormack addressed the board for a request a raise. We need a motion that we are not giving any raises at this time.

Action taken: Mr. Berry made a motion that We Are Not Giving Any Raises at this Time. Seconded by Mr. May; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

9. Consideration of and Possible Action on Hiring a New Field Operator

Discussion: Chairman requested to go back into Executive Session. Mr. May asked Why. Rhonda explained that they will need to talk about Rocky's recommendation.

Action taken: Mr. Secor made a motion to go into executive session at 8:50 p.m. Seconded by Mr. Secor; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

Action taken: Mr. Secor made to go back into Regular at 9:21 p.m. session. Seconded by Mr. Berry; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

Discussion: Chairman said that we need a motion.

Action taken: Mr. May made the motion that We Agreed to Hire Another Field Operator and Gave Rocky the authority to make that decision. Seconded by Mr. Secor. Aye votes; Secor, Barber, May and Williams. Nay votes: none. Abstain: Mr. Berry. Motion carried.

10. Consideration of and Possible Action on Update of Pending Court Case

Discussion: Rhonda informed the Board that ORWAAG Lawyer needs a list of people that could be able to justify and explain all documents. I gave him the name to the last Auditor. Also, the other party requested a three-month extension which was granted.

Action taken: Mr. May made the motion to table until we get more information or updates. Seconded by Mr. Barber; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

11. Consideration of and Possible Action on Update on the Adjoining Property

Discussion: Rhonda informed the Board that she was able to talk with Jeremy Stetson and he was willing to sell us an acre for \$4,000.00 plus closing cost. I was excited. So, on Monday February 12, 2024 before the meeting the mother called and said that they were not going to sell. She said that she would be willing to lease ½ acre. The Board did not want to lease at this time.

Action taken: Mr. May made the motion to Consider the Update on the Adjoining Property and visit it again if the opportunity arises. Seconded by Mr. Barber; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

12. Consideration of and Possible Action on Approving By-Law Committee and Amendments to Present to the Members at the Annual Meeting for Approval

Discussion: The By-Law committee were Beverly Kuykendall, Jamie Long and Rhonda Roberts. We have done research and had Luke Gaither, Lawyer, to look over. He approved.

Action taken: Mr. Secor made the motion to Approve By-Law Committee and Amendments to Present to the Members at the Annual Meeting for Approval as presented. Seconded by Mr. Berry; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

13. Consideration of and Possible Action on Purchasing a Mini Excavator and Trailer

Discussion: Rocky had quotes from the surrounding equipment dealers on the excavators and trailers. He was looking at the warranty also. Mr. Secor gave recommendation on where to go for trailers also.

Action taken: Mr. Secor made the motion to Approve the Purchase of a Mini Excavator and Trailer. Seconded by Mr. Barber; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.

10. New Business

Discussion: None.

11. Adjournment

Action Taken: Mr. Secor made a motion to adjourn the meeting at 9:51 p.m.; seconded by Mr. Berry; Aye votes; Secor, Barber, May, Berry and Williams. Nay votes: none. Motion carried.



Chairman



Secretary/Treasurer