

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

July 8, 2024 – 7:00pm

DIRECTORS PRESENT: Vincent Williams, Chairman
Brock Barber, Vice-Chairman
Stretch May, Secretary/Treasurer
Wyatt Secor, Director
Doug Randall, Director

DIRECTORS ABSENT: None

OTHERS PRESENT: Rhonda Roberts David Berry
Jamie Long

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:00 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on July 5, 2024.

2. Roll Call

All Directors present.

3. Consent Agenda

- a. 06/10/24 Regular Meeting Minutes
- b. Financial Reports – June, 2024
- c. O.W.R.B. Monthly Operating Statement –June, 2024
- d. Field Operator's Report – June, 2024
- e. Office Manager's Report –June, 2024

Discussion: Mr. May asked to remove Item #b & #c for discussion

Action Taken: Mr. May made a motion to approve the consent agenda items #a, #d & #e as presented. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, Randall and Williams. Nay votes: none. Motion carried.

Discussion: Item #b & #c – Mr. May wants to go over the monthly financial report. Asked the Board to look at monthly water sales, salaries, taxes and monthly expenses for future reference. Mr. May wanted to point out the monthly & yearly water sales. We did come out ahead this month due to the loan reimbursement. Average water sales are \$45,000.00/month. He'd like the Board to remember that when making financial decisions. Mr. May wanted to discuss the Managers salaries; he feels both do the same amount of work. He would like the Office Managers pay to match the Field Managers pay. Mr. May also wanted everyone to look at the water loss graph/chart, still significant water loss and hopes the new meters will help improve the water loss.

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

July 8, 2024 – 7:00pm

Action Taken: Mr. May made a motion to approve Item #b & #c. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, Randall and Williams. Nay votes: none. Motion carried.

4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. New Membership – Tristan Joe Smith – Acct. #738
- b. New Membership – John &/or Mya Poole – Acct. #504
- c. New Membership – Roy Miller &/or April Bogan – Acct. #640
- d. Payment Plan – Nelson Taylor – Acct. #2

Discussion: Mr. Williams asked if everything was in order. Rhonda stated everything is in order.

Action taken: Mr. Randall made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans as presented. Seconded by Mr. Barber. Aye votes: Secor, Barber, May, Randall and Williams. Nay votes: none. Motion carried.

5. Personal Appearance – Limited to Three Minutes

None

Discussion: None.

Action taken: None.

6. Consideration and Possible Action on Approving Myers Engineering Invoice (82% Complete)/DW-271-4 Disbursement Request

Discussion: Mr. Barber asked what percentage they requested last month. Rhonda state 80%. David told them that the meters were delivered. That was the only update from the last month and must be the 2% they're invoicing for.

Action taken: Mr. Barber made the motion to approve paying Myers Invoice 82% complete. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, Randall and Williams. Nay votes: none. Motion carried.

7. Consideration and Possible Action on Approving one of the Submitted Bids to Fix Graham Tower Road

Discussion: David has gotten a couple bids to build the road. The issue we have is that we need easement. He met Randy & Bo, he also talked to Rocky. All three contractors said we would need easements. Rhonda talked to Vicky Smith and she will give us whatever easement we need. The Okfuskee County Clerk told Rhonda that we would need a survey in addition to the easement and suggested we go thru our lawyer. We for sure need Vicky Smith's easement and possibly Dr. Wise also for his side of the hill. Mr. May & Mr. Secor both strongly suggested we contact Dr. Wise to let him know what we may need. Mr. May told the Board about his trip up to the tower with Steven Hoffman,

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

July 8, 2024 – 7:00pm

DEQ. Mr. May drove Mr. Hoffman to see all of our facilities. They had to walk up the steep hill to the Graham Tower. The Board all discussed different ideas to build the road up.

Action taken: Mr. Secor made the motion to table this until the next meeting. Seconded by Mr. Barber. Aye votes: Secor, Barber, May, Randall and Williams. Nay votes: none. Motion carried.

8. New Business

Discussion: Rhonda updated the Board on a Change Order she approved adding 2) 2" & 2) 4" meters for \$8,460.00. Rhonda also updated the Board about reconciling the discrepancy of amount we spent on the loan. Rhonda knew there was money left to spend and wanted to use that for the larger meters we needed to purchase.

9. Adjournment

Action Taken: Mr. Randall made a motion to adjourn the meeting at 7:44 pm. Seconded by Mr. Barber. Aye votes: Secor, Barber, May, Randall and Williams. Nay votes: none. Motion carried.



Chairman


Secretary/Treasurer Vice Chairman