

# REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 11, 2025 – 7:00pm

DIRECTORS PRESENT: Brock Barber, Vice-Chairman  
Stretch May, Secretary /Treasurer  
Doug Randall, Director  
Wyatt Secor, Director

DIRECTORS ABSENT: Vincent Williams, Chairman

OTHERS PRESENT: Rhonda Roberts

## 1. Meeting Called to Order

The meeting was held in the District office and called to order by the Vice-Chairman of the Board at 7:07 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on August 08, 2025.

## 2. Roll Call

All Directors present except for Vincent Williams, Chairman and Mr. May Secretary/Treasurer

## 3. Approval of Consent Agenda

- a. 7/14/25 Regular Meeting Minutes
- b. Financial Reports –July, 2025
- c. O.W.R.B. Monthly Operating Statement – July, 2025
- d. Field Operator's Report – July, 2025
- e. Office Manager's Report – July, 2025

Discussion: Mr. Barber asked if everyone had a chance to look it over. Mr. Barber asked if anyone had anything to discuss.

Action Taken: Mr. Secor made a motion to approve the consent agenda as presented. Seconded by Mr. Randall.

Aye votes: Secor, Randall and Barber. Nay votes: none. Motion carried.

## 4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. Forfeiture –Jason Tedder – Acct. #517
- b. Forfeiture – Charles Wayne Fish – Acct. #507
- c. Forfeiture – Charles Bass – Acct. #63
- d. New Membership – Mark &/or Elizabeth Diane Davis – Acct. #63

Discussion: Mr. Barber asked if everything was in order. Rhonda stated everything is in order.

Action taken: Mr. Secor made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans as presented. Seconded by Mr. Randall. Aye votes: Secor, Randall and Barber. Nay votes: none. Motion carried.

Stretch May, Secretary/Treasurer came at this time.

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## 5. Personal Appearance – Limited to Three Minutes

None

## 6. Consideration and Possible Action on Giving the Chairman Approval to Sign the RIG Grant Acceptance Award without Being at the Board Meeting

Discussion: Mr. May asked Rhonda what this was. She explained that if we are awarded the Rig Grant, she could take the paper work straight to the Chairman and have him to sign it and we could get started with our projects instead of waiting until the next Board Meeting.

Action taken: Mr. May made the motion to Approve Giving Either the Chairman and adding the Vice-Chairman Approval to Sign the RIG Grant Acceptance Award without Being at the Board Meeting. Seconded by Mr. Secor. Aye votes: Secor, May, Randall and Barber. Nay votes: none. Motion carried.

## 7. Consideration and Possible Action on Moving Meter to the Edge of Property While Working on the Line or Just Putting it Where it's Supposed to Be at the Edge of Property

Discussion: Mr. May asked Rhonda what this was. She explained that when the guys are working on the meters or line or if they find it would be more cost efficient for the District to move the existing meter to the edge of the property like it should have been when it first was installed. Rhonda has contacted the District's Lawyer, Luke Gaither to see if we can legally do this and he said that if the By Laws says that then that's where it should be then yes you can.

Action taken: Mr. May made the motion to Allow the Field Manager to Decided When a Meter Should be Moved and Relocated to the Edge of the Member's Property Line as Long as the Member is Made Aware of the Extra Line, they will be Responsible For. Seconded by Mr. Secor. Aye votes: Secor, May, Randall and Barber. Nay votes: none. Motion carried.

## 7. New Business

Discussion: None.

## 8. Adjournment

Action Taken: Mr. Secor made a motion to adjourn the meeting at 7:22 pm. Seconded by Mr. Randall. Aye votes: Secor, May, Randall and Barber. Nay votes: none. Motion carried.



Chairman



Secretary/Treasurer