

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 12, 2024 – 7:00pm

DIRECTORS PRESENT: Vincent Williams, Chairman
Brock Barber, Vice-Chairman
Wyatt Secor, Director

DIRECTORS ABSENT: Stretch May, Secretary/Treasurer
Doug Randall, Director

OTHERS PRESENT:

Rhonda Roberts	David Berry
Jamie Long	Carl Glidden
Sharon Glidden	Gary McCall
Moses Littlebear	Anna Vallejo

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:01 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on August 9, 2024.

2. Roll Call

All Directors present except Stretch May & Doug Randall.

3. Consent Agenda

- a. 07/08/24 Regular Meeting Minutes
- b. Financial Reports – July, 2024
- c. O.W.R.B. Monthly Operating Statement –July, 2024
- d. Field Operator's Report – July, 2024
- e. Office Manager's Report –July, 2024

Discussion: Mr. Williams asked if everyone had a chance to look it over.

Action Taken: Mr. Secor made a motion to approve the consent agenda. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. New Membership – Jarred &/or Lacy Aragon – Acct. #739
- b. Payment Plan – Jacob &/or Paige Crabb – Acct. #726

Discussion: Mr. Williams asked if everything was in order. Rhonda stated everything is in order.

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 12, 2024 – 7:00pm

Action taken: Mr. Secor made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans as presented. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

5. Personal Appearance – Limited to Three Minutes

Discussion: Mrs. Glidden asked to wait for her witnesses to arrive. They were running late.

Action taken: At 7:03 pm Mr. Williams agreed to allow more time for her witnesses to arrive. Will move on to next item on the agenda and go back when they arrive.

Discussion: After line item #11 at 7:12 pm Mr. Williams asked Mrs. Glidden if she was ready to proceed. She said yes, I'm ready. Mrs. Glidden stated she was here to dispute her bill for a water break. She brought her contractor, Gary McCall to explain. Mr. McCall said he saw where the line was located & avoided the line and still hit the line. He had it dug out & all we needed to do was cut & put a piece in and we'd be done. There is no way they leaked 11,000 gallons & it wasn't afterhours it was 2:45 pm. Mrs. Glidden said it was 12:45 pm, she has timestamped pictures. Mr. Williams stated our manager told him there was no locate called in. Mr. McCall said he did not call in a locate but the electric company had a locate that they were using. David said that you cannot use another locate. Our previous employee marked that locate awhile ago. Mr. McCall was argumentative stating that even if they called in a locate & it was marked, he still would've hit it so it doesn't matter. He calls in locates 99% of the time. Mrs. Glidden states that her guys did all the work that our guys didn't need to do anything. She said they didn't need to charge for labor or backhoe service. She states her guys did it all. She also stated that 11,000 gallons of water did not go thru that pipe. Mr. Williams listened to Mrs. Glidden and stated that unfortunately she cannot have her guys touch our lines because they don't have a class D water license. She says they didn't touch the line & Mr. McCall said we didn't charge you to find the line. Mr. Williams said it's in the Rules & Regulations that only licensed Class D operators can touch any lines, etc. These are state laws. Mr. Williams told Mrs. Glidden that this bill is the contractors responsibility. Mr. McCall then asked about the after-hours back hoe service. Mrs. Glidden said it was not afterhours it was at 12:45pm. Jamie also corrected Mrs. Glidden on her time this occurred. Mrs. Glidden called our office to report the water break at 3:05pm. Jamie posted a water break near Tiger Mountain Ranch shortly after the call came in. David explained the 11,000 gallons of water used. Time was based on time it was reported until the line was shut off for repairs. David uses a rural water calculator online to calculate the water used based on length of time & pipe size. The after-hours labor was based on the guy's day starting at 7 am & ending at 3 pm. They were on overtime after 3pm. Mr. Williams asked the Board of Directors what they want to do. Mr. Secor said that his water leak at his house cost more than that and he still had to pay. Rhonda wanted the Board to know that we post for every leak we weren't singling out the Glidden's in our post at all. Mr. Williams told the Glidden's & the Board that we've had another contractor hit our line twice at the same property and billed them the same as we billed her. They paid it no problems. Mr. McCall made an offer to just pay the labor & materials. Mr. Williams said that the backhoe hours have to be paid. We have to charge every time it goes out at a 4-hour minimum. Mr. McCall said he understands that you have to make the payment. Mr. McCall also stated again that we didn't need to unload it off the trailer. Mrs. Glidden asked who the field manager is. David introduced himself. Mr. Williams told Mrs. Glidden & Mr. McCall that David was on speaker phone with our office staff. They both heard David ask for line locates & heard Mr. McCall speaking to David. Mr. McCall

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 12, 2024 – 7:00pm

asked so they heard the way David spoke to me with an attitude & Mr. Williams said yes and they also heard how you were speaking to David. Mr. McCall then said Yes, I came across that ditch and that little prick don't make near as much money as I do. He's not going to come across that dip and holler at me & my guy's HELL NO. Mr. Williams then said Well if you make that much money then what are we doing here. Mr. McCall said because this is fraud. You're charging her for all these charges that didn't need to be charged. Mr. McCall said he's so sick of contractors thinking they can overcharge customers. We could've fixed it. Mr. McCall asked Mrs. Glidden do you want to pay this? Or take them to court? Mrs. Glidden said the State Auditors office is asking for a report after this meeting. Mr. McCall just wants to know how much we'll be charging them. Mr. Williams told them that the bill stands for the time being. Mr. Williams also told them that you have to have a line locate. Mr. McCall said no one is going to grip at me. Mrs. Glidden said she's sorry and will not touch a rock on the mountain unless a line locate is put in in the future. Mr. Williams said we will get back with them on their decision. Mr. Glidden asked how the 11,000 gallons was determined. David said he used a rural water calculator online. Water was squirting out of the ditch. Mr. McCall said there was no water in the ditch. Mr. Williams said the bill was not outrageous for a leak. You should have insurance to cover this. We have contractors/homeowners that hit lines without locates & are billed accordingly and never complain. Mr. Williams told them to be looking for an email from the manager. As they were walking out Mr. McCall called David a Cocksucker. This is the attitude we endured thru the whole meeting from Mr. McCall.

The Board discussed the invoice charges. Mr. Williams asked if they want to adjust the invoice or leave it as is. Mr. Williams recommends leaving it as is. Mr. Secor agrees & said the contractor knows better. Rhonda added that if we adjust for them, we'd have to adjust for all the contractors/homeowners line breaks.

Action Taken: Mr. Secor made a motion that the Glidden's invoice stands as is at \$1,349.13. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

6. Consideration and Possible Action on Approving Myers Engineering Invoice 223077-7 (84% Complete)/DW- 271-5 Disbursement Request

Discussion: Mr. Williams asked what percentage they're requesting. Rhonda state 84%.

Action taken: Mr. Secor made the motion to approve paying Myers Invoice 84% complete. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

7. Consideration and Possible Action on Approving the Revised Change Order No. 2 for the Water Meter Portion of DWSRF #P40-2005603-01 with a Change to the 2-inch Meter Cost

Discussion: Rhonda explained we needed to use the rest of the funds. That is what this is for.

Action taken: Mr. Barber made the motion to approve the revised Change Order No. 2 for the Water Meter Portion of DWSRF #P40-2005603-01 with a Change to the 2-inch Meter Cost. Seconded by Mr. Secor. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 12, 2024 – 7:00pm

8. Consideration and Possible Action on Approving the Revised Change Order No. 3 for the Water Meter Portion of DWSRF #P0-2005603-01 Adding 1- and 1.5-Inch Meters to the Project

Discussion: Rhonda explained we needed to use the rest of the funds. That is what this is for.

Action: Mr. Secor made the motion to approve the Revised Change Order No. 3 for the Water Meter Portion of DWSRF #P0-2005603-01 Adding 1- and 1.5-Inch Meters to the Project. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

9. Consideration and Possible Action on Approving the Revised Change Order No. 3 for the Water Meter Portion of DWSRF #P0-2005603-01 Adding Meters and Meter Can Lids to the Project

Discussion: Rhonda explained we needed to use the rest of the funds. That is what this is for.

Action Taken: Mr. Secor made the motion to approve the Revised Change Order No. 3 for the Water Meter Portion of DWSRF #P0-2005603-01 Adding Meters and Meter Can Lids to the Project. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried

10. Consideration and Possible Action on Compensating Vicky Smith for the New Graham Tower Road Easement

Discussion: Mr. Williams asked if we have the easement taken care of yet. Rhonda stated we need to table this until the next meeting. Still waiting for the survey.

Action Taken: Mr. Secor made the motion to table Compensating Vicky Smith for the New Graham Tower Road Easement. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried

11. Consideration and Possible Action on Approving a Form for Member's to sign at the Time of Meter Instillation that they will be Responsible for Replacing Meters or Whatever is Damaged Due to Member Negligence

Discussion: Rhonda explained the form we made for all members to sign after we install the new digital meters. This is necessary so the members will be held responsible for any damages to the new meters, cans & lids. We also included other pertinent information that we felt members needed to be aware of and acknowledge receipt of this key information.

Action Taken: Mr. Secor made the motion to approve a Form for Member's to sign at the Time of Meter Instillation that they will be Responsible for Replacing Meters or Whatever is Damaged Due to Member Negligence. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 12, 2024 – 7:00pm

12. Consideration and Possible Action on David Pierce and Jonathan Bennett Probation Ending and Switching to Full Time/Salary

Discussion: Mr. Williams asked David for an update. Rhonda gave them their current hourly rates. Both guys are doing good. They both drive a truck home. David recommends a pay increase of \$ 0.50-0.75/hr and making them permanent full time and on salary. They are both going to get their Class D license.

Action Taken: Mr. Secor made a motion to give David Pierce and Jonathan Bennett a \$0.50/hour raise and make them permanent full time and on salary employees. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried

13. Consideration and Possible Action on Approving one of the Submitted Bids to Fix Graham Tower Road

Discussion: David said this needs to be tabled. We are waiting on the survey.

Action Taken: Mr. Secor made a motion to table Approving one of the Submitted Bids to Fix Graham Tower Road. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried

14. Consideration and Possible Action on Approving Board Members/Employees to attend ORWA Conference September 25- 27, 2024

Discussion: Rhonda gave them the details of the conference. Mr. Williams said anyone can go. However, 1 of the office staff has to stay to open the office. Rhonda said if any Board Members want to attend just let her know.

Action Taken: Mr. Secor made a motion to approve Board Members/Employees to attend ORWA Conference September 25- 27, 2024. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried

15. Consideration and Possible Action on Approving and Delegating a Voting Representative of the Member System to Attend and Vote at the Special Meeting on September 25, 2024 at Hulbert, Oklahoma

Discussion: Rhonda told the Board the ORWA wants a delegate to vote at their special meeting. Board needs to appoint one of us. Rhonda suggested whoever goes to the meeting will be the delegate.

Action Taken: Mr. Secor made a motion to approve Rhonda or Jamie as the Districts Delegate/Voting Representative of the Member System to Attend and Vote at the Special Meeting on September 25, 2024 at Hulbert, Oklahoma. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 12, 2024 – 7:00pm

16. New Business

Discussion: David gave an update on the painting of the Tiger Mountain Tower. The contractor said it will take 3-4 weeks. The rain/humidity has slowed them down. The inside is complete. Mr. Williams wants to make sure the contractor has all their safety stuff posted on site. Mr. Williams wants us to send out the customer letters ASAP. Rhonda asked them to choose the tank colors. Rhonda gave an update on the settlement amounts on our civil case.

17. Adjournment

Action Taken: Mr. Secor made a motion to adjourn the meeting at 8:10 pm. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

David A. Secor
Vice-Chairman

JR May
Secretary/Treasurer