

BOARD OF DIRECTOR'S MEETING

McIntosh County Rural Water District #13

Henryetta, Oklahoma

August 08, 2022 – 7:00pm

DIRECTORS PRESENT: Stretch May, Secretary/Treasurer
Brock Barber, Director
R. Wyatt Secor, Director

DIRECTORS ABSENT: Vincent Williams, Chairman
David Berry, Vice-Chairman

OTHERS PRESENT: Rhonda Roberts Jamie Long
Scott Gillin

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Secretary/Treasurer of the Board at 7:06 p.m. He noted that this was a regularly scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on August 05, 2022.

2. Roll Call

All directors were present except for Vincent Williams – Chairman and David Berry, Vice-Chairman

3. Consent Agenda

- a. *Approval of the Minutes of the July 11, 2022 Regular Meeting*
- b. *Consideration of and Possible Action on Financial Reports for Period Ending July 31, 2022* The Board reviewed the Financial Reports for the period ending July 31, 2022, attached hereto.
- c. *O.W.R.B. Monthly Operating Statement –7/1/22 to 7/31/22*
- d. *Consideration of and Possible Action on Field Manager's Report for July, 2022.*
- e. *Consideration of and Possible Action on Office Manager's Report for July, 2022.*

Discussion: Mr. May asked if everyone had a chance to look over the Consent Agenda? Asked if there was any item in the consent again that the members wanted to talk about. No one did.

Action Taken: Mr. Secor made a motion to approve the consent agenda as presented; seconded by Mr. Barber. Aye votes: Secor, Barber and May. Nay votes: none. Motion carried.

4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. Transfer – A. D. Bailey to Lee Ray Osban – Acct. #306
- b. Payment Plan – Michael &/or Renee Darrow – Acct. #654
- c. Payment Plan – Yiling Chen – Acct. #6

Discussion: Mr. May asked Rhonda if everything was in order. Her response was yes sir.

Action taken: Mr. Secor made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures and Payment Plans as presented. Seconded by Mr. Barber; Aye votes; Secor, Barber and May. Nay votes: none. Motion carried.

5. Personal Appearances

None.

6. Consideration of and Possible Action on Receipt and Approval of the Year End 10/31/2021 Audit

Discussion: Mr. May stated that this was the complete year end audit. Mr. May went over some items. He's not to please with the work in this audit. Mr. May asked Rhonda what she thought of the audit. Rhonda stated, "There was a figure that I didn't agree with." How are we still off \$7,854.20 when we started doing everything right, I thought. Her response was, "The amount that has been included in the audit report has been the amount by which water bills were adjusted. That amount may be correct for that time period. It was not the amount of theft but rather the amount of adjustments made in the software. The net adjustment going forward should be significantly lower going forward and will no longer be reference in the report. It may have been a matter of fixing the amount from past months going forward too. She also gave Jamie some numbers into the computer to make us balance. The numbers were just moving the amounts to the right accounts internally. Mr. May doesn't think that the audit gave us information on what actually happened. Rhonda and Jamie informed the Board that April did mention that all the audits that she has been working on she could see the income coming in. She was kind of giving us a complement on doing it correctly. Mr. May said wish she seen the difference when it was being done right.

Action taken: Mr. Secor made the motion to acknowledge and accept the Year End 10/31/2021 Audit Seconded by Mr. Barber. Aye votes; Secor, Barber and May. Nay votes: none. Motion carried.

7. Consideration of and Possible Action on Hiring Bledsoe, Hewett & Gullekson to Conduct the 10/31/2022 Year End Audit

Discussion: Mr. May asked if they will still come here and do the Audit. Rhonda said that two (2) of them will come. She also informed the Board that she has talked with Chris Gullekson and asked if they would be interested in doing our Year-end Audit 10/31/2022. She also requested a bid from them to present to the Board of Directors to approve if they wanted to hire them. She also informed them that they will give more information and when done present it to the Board in person or by Telephone. Mr. Secor asked what the other Auditor charged and noted that it was more that what Mrs. Adams charged. They all agreed that we need an Auditor that does what he says and is on time. Even if he charges more it just may be worth it. This Firm also does a lot of other water districts. They all were willing to give this Firm a chance.

Action taken: Mr. Secor made the motion to go ahead Hire Bledsoe, Hewett & Gullekson to conduct the 10/31/2022 Year End Audit. Seconded by Mr. Barber; Aye votes; Secor, Barber and May. Nay votes: none. Motion carried.

8. Consideration of and Possible Action on Purchasing a New Mini Ductless Heat/Air Unit for the Board Room

Discussion: The District would purchase it from the company and Scott Long would install it and save the District about \$2,000.00. It will help keep our server going by temperature control and keep the pipes from freezing. The wall unit for the heat will be kept for back up however the window wall air conditioner would go. It has been here a very long time and has been burning the outlet and wasn't detected until now. It is a fire hazard.

Action taken: Mr. Secor made the motion to Purchase a New Mini Ductless Heat/Air Unit for the Board Room. Seconded by Mr. Barber; Aye votes; Secor, Barber and May. Nay votes: none. Motion carried.

9. New Business

Discussion: Scott and I talked about sending out a letter to conserve water during the drought. Especially to the high users. I talked with the Chairman and he said to get something from ORWA so that we can


legally do that. I did and they sent me a map of the state of Oklahoma showing drought conditions. However, we could not legally regulate their water usage unless it was in our Rules and Regulations. You can put in the Rules and Regulations under emergency etc. During a drought. We do not have any idea of what's in the reservoir. Scott did a survey and he found that there is about 16,000 gallons a day more being used from the high users. Rhonda stated that when members come in Jamie and herself tell them to conserve water. We even put it on the bills going out. We will continue encouraging them to conserve water.

10. Adjournment

Action Taken: Mr. Secor made a motion to adjourn the meeting at 7:41 p.m.; seconded by Mr. Barber; Aye votes; Secor, Barber and May. Nay votes: none. Motion carried.



Chairman



Vice-Chairman
Secretary/Treasurer