

# REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

McIntosh County Rural Water District #13

Henryetta, Oklahoma

September 08, 2025 – 7:00pm

DIRECTORS PRESENT: Vincent Williams, Chairman  
Brock Barber, Vice-Chairman  
Stretch May, Secretary /Treasurer  
Wyatt Secor, Director

DIRECTORS ABSENT: Doug Randall, Director

OTHERS PRESENT: Rhonda Roberts Jamie Long  
David Berry

## 1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:01 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on September 05, 2025.

## 2. Roll Call

All Directors present except for Doug Randal, Director

## 3. Approval of Consent Agenda

- a. 8/11/25 Regular Meeting Minutes
- b. Financial Reports –August, 2025
- c. O.W.R.B. Monthly Operating Statement – August, 2025
- d. Field Operator's Report – August, 2025
- e. Office Manager's Report – August, 2025

Discussion: Mr. Williams asked if everyone had a chance to look it over. Mr. Williams asked if anyone had anything to discuss.

Action Taken: Mr. Secor made a motion to approve the consent agenda as presented. Seconded by Mr. Barber. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

## 4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. New Membership – Dirk &/or Andrea Palmer – Acct. #1
- b. Payment Plan – Norma Chalakee – Acct. #287
- c. New Membership – Thomas Garry Hubbs – Acct. #293

Discussion: Mr. Williams asked if everything was in order. Rhonda stated everything is in order and we needed to add Item C. New Membership Acct. #293.

Action taken: Mr. Secor made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans with the Addition of Item C as presented. Seconded by Mr. Barber. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

## 5. Personal Appearance – Limited to Three Minutes

None

## 6. Consideration and Possible Action on Increasing David Berry's Pay for Obtaining Class "C" Lab License (15%)

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Discussion: Mr. Williams asked Mr. Berry if he wanted to talk about it in open meeting and Mr. Berry said yes. Mr. Williams asked, I thought you already had this. Mr. Berry said that he has his Class C Water License and went to class and obtained his Class C Water Lab License. Before this we had a Contract with Johnny Goodman who has a Class C Lab License. DEQ said that we could work under Johnny Goodman's License as long as we had a signed contract with him. Mr. May said that he thought that this was part of his job description. Mr. Williams said that it was not. Mr. Secor stated that they gave anyone a pay increase whenever they got their license but he didn't know what percentage it was. Mr. Williams asked what the numbers are for 15% and 10%. Mr. Barber asked what exactly did we give Scott Gillian and Rhonda said that the Board gave him a 10% pay raise when he obtained his and retroactive pay back to the date, he obtained it. They all liked the 10% total except for Mr. May.

Action taken: Mr. Secor made the motion to Approve Increasing David Berry's Pay for Obtaining Class "C" Lab License 10% and Retroactive Back to the Day He Received It. (August 21, 2025 – Pay Period). Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: Mr. May. Motion carried.

## 7. Consideration and Possible Action on Applying to the RIG Grant Again When Giving the Opportunity (Projects to Consider are in this Board Packet)

Discussion: Mr. Williams asked what this is about? Rhonda explained that the Districts I believe that has members under 10,000 had a certain time frame to request monies from the RIG for upgrading their District. So, after projects are done you can apply again. After this time frame is over the ORWA RIG Grant will be for Districts who has members 10,000 or more. So, I'm requesting approval now so that we may get in on this one more time instead of waiting to have another Board Meeting and maybe not having enough time if we have to wait. I have enclosed a list of projects that we may be able to apply for. David, Jamie and I have discussed this and we would like to try and get Backup Power Generators, two or maybe three. Laboratory Upgrade. After the Directors looked at the list all was in favor of Leak Repair and Back Up Generators. They said whatever we find our Districts needs are that's what we need to ask for. Mr. Williams said that if the Laboratory Upgrade is only equipment, then just go buy them and see if we can use that money toward the Leak Repair.

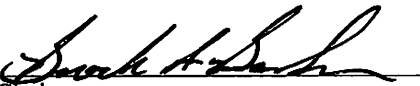
Action taken: Mr. May made the motion to Apply for the RIG Grant when Given the Opportunity for Leak Repair, Back Up Generators, Laboratory Upgrade and Whatever the Field Manager see the District Needs. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, and Williams. Nay votes: none. Motion carried.

## 7. New Business

Discussion: None.

## 8. Adjournment

Action Taken: Mr. May made a motion to adjourn the meeting at 7:23 pm. Seconded by Mr. Secor. Aye votes: Secor, Barber, May, and Williams. Nay votes: none. Motion carried.

Vice-Chairman 

Secretary/Treasurer 