

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES
McIntosh County Rural Water District #13
Henryetta, Oklahoma
October 14, 2024 – 7:00pm

DIRECTORS PRESENT: Vince Williams, Chairman
Brock Barber, Vice-Chairman
Stretch May, Secretary
Wyatt Secor, Director

DIRECTORS ABSENT: Doug Randall, Director

OTHERS PRESENT: Rhonda Roberts David Berry
 Jamie Long

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:01 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on October 14, 2024.

2. Roll Call

All Directors present except Doug Randall.

3. Consent Agenda

- a. 09/09/24 Regular Meeting Minutes
- b. Financial Reports – September, 2024
- c. O.W.R.B. Monthly Operating Statement –September, 2024
- d. Field Operator's Report – September, 2024
- e. Office Manager's Report –September, 2024

Discussion: Mr. Williams asked if anyone had anything to discuss.

Action Taken: Mr. Secor made a motion to approve the consent agenda. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. Transfer – Bobby N. Puckett &/or Debra M. Puckett to Connie Raylene Wilkins &/or Roxanna Herrmann– Acct. #411

Discussion: Mr. Williams asked if everything was in order. Rhonda stated everything is in order.

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Action taken: Mr. Secor made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans as presented. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

5. Personal Appearance – Limited to Three Minutes

None

Mr. May arrived at 7:02 pm

6. Consideration and Possible Action on Approving P40-2005603-01 DW-271-7 Disbursement Request

Discussion: Mr. Barber asked if this disbursement would be enough to cover everything. Rhonda explained the requests & progress of the projects.

Action taken: Mr. Barber made the motion to approve P40-2005603-01 DW-271-7 Disbursement Request. Seconded by Mr. May. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

7. Consideration and Possible Action on Approving DWSRF #P04-2005603-01 Utility Technology Services (UTS) Stored Materials Pay Application #1

Discussion: Rhonda explained the requests & progress of the projects.

Action taken: Mr. May made the motion to approve DWSRF #P04-2005603-01 Utility Technology Services (UTS) Stored Materials Pay Application #1. Seconded by Mr. Secor. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

8. Consideration and Possible Action on 2024-2025 Annual Budget

Discussion: Mr. May asked if it included any of the current project. Rhonda explained it does not. Our operating budget has not changed much.

Action: Mr. May made a motion to approve the 2024-2025 Annual Budget. Seconded by Mr. Secor. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

9. Consideration and Possible Action on Ryal School Annual Meeting Building Use

Discussion: Rhonda explained we'd like to get it taken care of early.

Action Taken: Mr. May made a motion to approve the Ryal School Annual Meeting Building Use. Seconded by Mr. Secor. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

10. Consideration and Possible Action on Annual Directors/Employee Dinner

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES

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Discussion: Rhonda stated we wanted to do the dinner in November at Captain John's in Eufaula on Saturday, November 9th at 6pm.

Action Taken: Mr. May made a motion to approve the Annual Directors/Employee Dinner. Seconded by Mr. Secor. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

11. Consideration and Possible Action on Year 2025 Schedule of Annual/Regular Board Meetings (Dates and Times)

Discussion: Mr. May asked if it was the same as usual. Rhonda stated yes.

Action Taken: Mr. May made a motion to approve the Year 2025 Schedule of Annual/Regular Board Meetings (Dates and Times). Seconded by Mr. Barber. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

12. Consideration and Possible Action on Approving one of the Submitted Bids to Fix Graham Tower Road

Discussion: Rhonda states there is no updates. David updated the Board that we still haven't heard from the surveyor. John Bennett took the backhoe up there to work on the road.

Action Taken: Mr. Secor made the motion to table Approving one of the Submitted Bids to Fix Graham Tower Road. Seconded by Mr. Barber. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried

13. Consideration and Possible Action on Compensating Vicky Smith for the New Graham Tower Road Easement

Discussion: Mr. Williams suggested we table this until the survey is done.

Action Taken: Mr. Secor made the motion to table Compensating Vicky Smith for the New Graham Tower Road Easement. Seconded by Mr. Barber. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

14. Executive Session

a. Consideration and Possible Action on Employee Performance Evaluation/COLA Raises

Action Taken: Mr. Secor made the motion to go into Executive Session at 7:30pm. Seconded by Mr. Barber. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

Action Taken: Mr. Secor made the motion to reconvene at 7:48pm. Seconded by Mr. May. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

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Action Taken: Mr. May made a motion to give a 3.5% COLA raise to all employees and an additional 3.5% raise to Rhonda Roberts effective October 16th 2024. Seconded by Mr. Secor. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.

15. New Business

Discussion: David explained to the Board we have a new membership across the road from Billy Moore that we need to get water to. Billy Moore is trying to say he won't allow us easement to our main line that runs across his property. Billy Moore states we will have to pay for right away to our main line. He will get us back for what Scott did to him on his rental property (Approximately \$148.00 bill they claimed they didn't use the water). Mr. May suggested we move the main line across the road. Mr. Williams suggested we put the meter in the corner next to the Sanderson meter not on the Moore property. David will contact the Sandersons. Rhonda doesn't remember receiving an easement from Mr. Moore. Mr. Moore told David he gave it to Rhonda. No easements were found in our files. However, Mr. Moore did turn in a Membership Application. Jamie searched the County records and didn't find any easements filed with the county for the Water Dept.

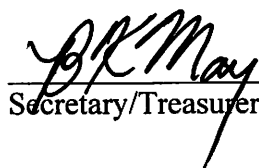
16. Adjournment

Discussion: None.

Action Taken: Mr. Secor made a motion to give adjourn the meeting at 8:02. Seconded by Mr. Barber. Aye votes: Secor, Barber, May and Williams. Nay votes: none. Motion carried.



Chairman



Secretary/Treasurer