

REGULAR BOARD OF DIRECTOR'S MEETING MINUTES
McIntosh County Rural Water District #13
Henryetta, Oklahoma
November 11, 2024 – 7:00pm

DIRECTORS PRESENT: Vince Williams, Chairman via phone
Brock Barber, Vice-Chairman
Wyatt Secor, Director

DIRECTORS ABSENT: Stretch May, Secretary
Doug Randall, Director

OTHERS PRESENT: Rhonda Roberts
Jamie Long

David Berry
Tony Pippin Jr.

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:00 p.m. He noted that this was a Regular scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on November 8, 2024.

2. Roll Call

All Directors present except Stretch May & Doug Randall.

3. Consent Agenda

- a. 10/14/24 Regular Meeting Minutes
- b. Financial Reports – October, 2024
- c. O.W.R.B. Monthly Operating Statement –October, 2024
- d. Field Operator's Report – October, 2024
- e. Office Manager's Report –October, 2024

Discussion: Mr. Williams asked if anyone had anything to discuss.

Action Taken: Mr. Secor made a motion to approve the consent agenda. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

4. New Memberships – Transfers – Forfeitures – Reinstatements – Payment Plan

- a. New Membership – Ernest D. Christenberry St. – Acct. #742
- b. Payment Plan – Yolanda Bennett by Jack Bennett – Acct. #290
- c. Inherited Transfer – Sunny Farrow to Stacy Farrow Sr. – Acct. #408

Discussion: Mr. Williams asked if everything was in order. Rhonda stated everything is in order.

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Action taken: Mr. Secor made the motion to approve the above New Memberships, Transfers, Forfeiture, Voluntary Forfeitures, Reinstatements and Payment Plans as presented. Seconded by Mr. Barber. Aye votes: Secor, Barber and Williams. Nay votes: none. Motion carried.

5. Personal Appearance – Limited to Three Minutes

Tony Pippin Jr. came in to voice his concerns on him having low to no water pressure. He asked if there was anything we could do to get him more pressure. He can't even do laundry or shower. Having to postpone the holidays at his home due to this issue. Vince asked David to go check his pressure at the meter.

6. Consideration and Possible Action on Approving 2025 ORWA Annual Membership Renewal

Discussion: Rhonda explained this is our yearly renewal fee.

Action taken: Mr. Barber made the motion to approve the 2025 ORWA Annual Membership Renewal. Seconded by Mr. Secor. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

7. Consideration and Possible Action on Approving P40-2005603-01 DW-271-8 Disbursement Request

Discussion: Rhonda explained the requests & progress of the projects.

Action taken: Mr. Secor made the motion to approve P40-2005603-01 DW-271-8 Disbursement Request. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

8. Consideration and Possible Action on Approving DWSRF #P04-2005603-01 Kinard Pay Application #2

Discussion: Rhonda explained the requests & progress of the projects.

Action: Mr. Secor made a motion to approve DWSRF #P04-2005603-01 Kinard Pay Application #2. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

9. Consideration and Possible Action on Approving Myers Engineering Invoice 223077-9 (89% Complete)

Discussion: Rhonda explained the requests & progress of the projects.

Action Taken: Mr. Barber made a motion to approve the Myers Engineering Invoice 223077-9 (89% Complete). Seconded by Mr. Secor. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

10. Consideration and Possible Action on Approving 075 Davis Bacon Checklist w/Payroll Logs 5-12

Discussion: Rhonda explained the requests & progress of the projects.

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Action Taken: Mr. Secor made a motion to approve the 075 Davis Bacon Checklist w/Payroll Logs 5-12. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

11. Consideration and Possible Action on Approving Change Order #5 Adding a Communicator to the AMR Water Meter

Discussion: Rhonda explained the importance of adding the communicator to the system and how useful it will be to explaining customers water usage to them.

Action Taken: Mr. Barber made a motion to approve Change Order #5 Adding a Communicator to the AMR Water Meter. Seconded by Mr. Secor. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

12. Consideration and Possible Action on Approving Budget Revision Letter Requesting to Move \$500.00 of the Contingency Budget to the Meter Project (Per Change Order #5)

Discussion: Rhonda explained the changes.

Action Taken: Mr. Secor made the motion to approving the Budget Revision Letter Requesting to Move \$500.00 of the Contingency Budget to the Meter Project (Per Change Order #5). Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried

13. Consideration and Possible Action on Approving one of the Submitted Bids to Fix Graham Tower Road

Discussion: Rhonda updated that she found another surveyor that will be calling David to schedule to go out. Foresight never showed up. Mr. Williams suggested we table this until the survey is done.

Action Taken: Mr. Secor made the motion to table Approving one of the Submitted Bids to Fix Graham Tower Road. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

14. Consideration and Possible Action on Compensating Vicky Smith for the New Graham Tower Road Easement

Discussion: Mr. Williams suggested we table this until the survey is done.

Action Taken: Mr. Secor made the motion to table Compensating Vicky Smith for the New Graham Tower Road Easement. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

15. Executive Session

a. Consideration and Possible Action on Both Field Operators Receiving a \$.75 Raise for Obtaining Their Class "D" Licenses

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Action Taken: Mr. Secor made the motion to go into Executive Session at 7:40pm. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

Action Taken: Mr. Secor made the motion to reconvene at 7:44pm. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

Action Taken: Mr. Secor made a motion to give Both Field Operators a \$.75 Raise for Obtaining Their Class "D" Licenses effective November 15th 2024. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.

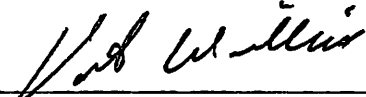
16. New Business

Discussion: None.


17. Adjournment

Discussion: None.

Action Taken: Mr. Secor made a motion to give adjourn the meeting at 7:46. Seconded by Mr. Barber. Aye votes: Secor, Barber, and Williams. Nay votes: none. Motion carried.



Chairman



Secretary/Treasurer