

BOARD OF DIRECTOR'S MEETING

McIntosh County Rural Water District #13

Henryetta, Oklahoma

March 14, 2022 – 7:00pm

DIRECTORS PRESENT: Vincent Williams, Chairman
David Berry, Vice-Chairman
R Wyatt Secor, Director
Brock Barbara, Director

DIRECTORS ABSENT: Stretch May, Secretary/Treasure

OTHERS PRESENT: Rhonda Roberts Jamie Long
Kelly Brown Trevor McCormack

1. Meeting Called to Order

The meeting was held in the District office and called to order by the Chairman of the Board at 7:01 p.m. He noted that this was a regularly scheduled meeting and is in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Sections 301 & following. Notice of this meeting is on file with the County Clerk, with a copy of the agenda being filed in a public place at 395977 E. 1150 Rd., Henryetta, on March 11, 2022.

2. Roll Call

All directors were present except for Stretch May, Secretary/Treasure

3. Consent Agenda

- a. *Approval of the Minutes of the February 14, 2022 Regular Meeting*
- b. *Consideration of and Possible Action on Financial Reports for Period Ending February 28, 2022* The Board reviewed the Financial Reports for the period ending February 28, 2022, attached hereto.
- c. *O.W.R.B. Monthly Operating Statement –2/1/22 to 2/28/22*
- d. *Consideration of and Possible Action on Field Manager's Report for February, 2022.*
- e. *Consideration of and Possible Action on Office Manager's Report for February, 2022.*

Action Taken: Mr. Berry made a motion to approve the consent agenda as is; seconded by Mr. Barbara. Aye votes: Berry, Barbara and Williams. Nay votes: none. Motion carried.

Mr. Secor joined the meeting at 7:02.

4. New Memberships – Transfers – Forfeitures – Reinstatements

- a. Transfer – Gene &/or Stephanie Jeffords to Damon &/or Angie Brooks – Acct. #589
- b. Transfer (Inherited Membership) Uthana Pippin Estate to Stewart Poulton – Acct. #160

Discussion: Mr. Williams asked Rhonda if everything was in Order. Her response was yes sir.

Action taken: Mr. Berry made the motion to approve the above New Memberships, Transfers, and Voluntary Forfeitures. Seconded by Mr. Secor; Aye votes; Secor, Barbara, Berry and Williams. Nay votes: none. Motion carried.

5. Personal Appearances

None.

6. Presentation on Rate Study by Kelly Brown, ORWA

Kelly started her presentation by handing out Rate Analysis Worksheets to all Board members present and the employees present. We gather your information and see what your cost of providing water is. They use just the water sales to get this information. Key factors are how much it is to produce, purchase and deliver water to your customers. Kelly noted that we currently have \$28.00 minimum for the first thousand gallons and some hefty tiers after that. Since we have wells and the need and concerns to conserve our water because we are only allowed so much. So, she gets the conservation deal. Kelly then went over the numbers in the proposals #1 and # 2 and explained each step. She also suggested that we get a new savings account for Capital Improvements for future system upgrades.

7. Consideration of and Possible Action on Rate Analysis/Rate Increase

Discussion: Chairman wanted to know when the last rate increase was. Jamie looked it up and it was last year at a \$1.00 Years past the increase was 3-5 dollars. Chairman suggested for the minimum to be brought up to \$32.00. Rate Analysis was suggested to be \$42.00 for 1,000 gallons and over. Mr. Secor didn't want it to be raised all at once and have everyone calling the office complaining. All members agreed that they wanted the rate increase to be put in two phases so that it wouldn't be such a high increase all at once. They suggested that the minimum be raised to \$32.00, which is a \$4.00 increase. Every tier after was raised by .50. This increase will go into effect the next billing. There will also be an increase 6 months later to reach the goal of the rate analysis Proposal #2 within two years. The members wanted to get to the proposed 52% suggested by Kelly and the Rate Analysis.

Action taken: Mr. Secor made the motion to increase the rate by \$4.00 and .50 per each tier after; Seconded by Mr. Berry Aye votes; Secor, Barbara, Berry and Williams. Nay votes: none. Motion carried.

8. Consideration of and Possible Action on Arbitrage Rebate Calculations for Loan

Discussion: Rhonda informed the board that this company was recommended by Bledsoe, Hewett & Gullekson, Certified Public Accountants, PLLLP. Rhonda called Nicole and visited with her about doing this for us. She said that they have worked with Bank First several times and would love to do this for us. The cost would be \$1,750.00.

Chairman explained that he received a letter from ORWB that this was not done and was due on December 22, 2019. This is to be done every five years that we have our loan.

Action taken: Mr. Berry made the motion to accept Nicole Pahnke with Arbitrage Compliance Specialists, INC. to complete the Arbitrage and the fee of \$1,750.00; Seconded by Mr. Secor; Aye votes; Secor, Barbara, Berry and Williams. Nay votes: none. Motion carried.

9. Consideration of and Possible Action on 2020 Year-End Audit Review

Discussion: Mr. Secor asked how this was coming along. Rhonda explained that April had e-mailed and requested more information. Jamie asked April to call her but she never has. Chairman suggested that we try in a political way to get her to respond. Mr. Secor suggested to have either the DA or Lawyer to call Mrs. Adams to request information on Audit. Chairman requested to keep on her to get it done.

Action taken: Mr. Berry made the motion to table until the next meeting; Seconded by Mr. Secor; Aye votes; Secor, Barbara, Berry and Williams. Nay votes: none. Motion carried.

9. New Business

Discussion: Chairman asked about the new computers. Rhonda told him that we have purchased them. We also are trying to get going with Diamond mappings.

Jamie told them about our new website.

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No action taken

10. Adjournment

Action Taken: Mr. Berry made a motion to adjourn the meeting at 8:03 p.m.; seconded by Mr. Secor.
Aye votes: Secor, Barbara, Berry and Williams. Nay votes: none. Motion carried.

Chairman

Secretary/Treasurer